

Little WASPS PTA Minutes

Date: Friday 23rd September 2016

Time: 15:30 – 16:10

Attendees		Apologies
Mrs Trim	Mrs Gould	Lucy (Co-ordinator)
Mrs Bevan	Andrea (Treasurer)	
Rachel Snook	Vicky (Note Taker)	

Item	Discussion Points / Resulting Actions & Owner(s)
Recap of last night's PTA presentations (Mrs Trim).	<p>Big and Middle WASPS PTAs combined.</p> <p>Tricky to gain parental involvement so push for Class and PTA reps to reach out to parents.</p>
Little WASPS annual objective 2016/17.	Aim to raise a maximum of £2000 over an academic year to be spent as per teacher, parent and pupil choice(s).
Little WASPS spending choices.	<p>£640 currently in account. Ideas for spend:</p> <ul style="list-style-type: none"> • Mud pit – in progress • Large sandpit – in progress • Playground markings (including footprint trail marking route from class to Mitzy's Playground) – refer to actions • Buddy Bench – not carried forward as tried before as 'Buddy Bus Stop' and not a success. • 'Quiet bench' – refer to actions • Bee friendly flowers – In progress as part of Little Gardners club <p><u>Actions</u></p> <ol style="list-style-type: none"> 1. Dig out previous quotes/companies/methods of applying playground markings and to pass to Lucy to progress – Andrea / Lucy 2. Speak with the children to get an idea of what playground markings they would like - deally something that teachers can use as part of lessons e.g. trail, pathway, road, footprints. – Mrs Trim, Mrs Snook, Mrs Bevan, Mrs Gould 3. Enquire into cost of quiet bench - tbc
Events and Fundraising Activities.	<p>Aim for 3 activities (Oct, Feb and Apr) in addition to Christmas Fayre and Summer Fayre.</p> <p>Two goals:</p> <ol style="list-style-type: none"> 1. To raise money against Little WASPS PTA target 2. To encourage mixing of parents for Years 0 & 1. <p>Ideas include:</p> <ul style="list-style-type: none"> • Family Quiz/Film afternoon • Stay & Play after school activity – see next item • Coffee Mornings (first one for MacMillan) • Parent Quiz (evening) – possibly Feb to be discussed at next meeting

<p>Stay & Play socialising & fundraising event</p>	<ul style="list-style-type: none"> • Agreed date of Stay & Play event – Friday 14th October 15:30 – 16:30. • Aimed at Year 0 & 1 children but older siblings welcome. • Activities – Outside play. • Wet weather alternative – film in Mrs Trim’s classroom and colouring station. • Teas/coffee plus cake/donuts will be available for parents to serve themselves. • Donation bucket for drinks/snacks on table. • Children who are unable to attend will be able to purchase a drink/snack on their way out. • PTA attendees to oversee drinks/snacks, film, colouring station. <p><u>Actions</u></p> <ol style="list-style-type: none"> 1. Move after school club to alternative classroom – Mrs Trim 2. Provide colouring sheets in case of wet weather – tbc 3. Provide ‘free from’ food x 10 items – Mrs Dyer 4. Supply donuts x 250 (possible sainsbury’s discount?) – Katy Brown 5. Create event flier – Simone 6. Print event fliers – Mrs Trim 7. Set up/clear down event – PTA attendees 8. Source funds for donuts/snacks/drinks/float from Allison – Andrea/Mrs Trim
<p>Suggestion Box</p>	<p>A suggestion box or other process enabling parents to raise items at PTA meetings if they are unable to attend in person.</p> <p><u>Action</u></p> <p>Install box and inform parents of it’s existence/function - tbc</p>
<p>PTA Checklist for reoccurring activities</p>	<p>Create checklists for reoccurring activities e.g. Ice cream stall</p> <p><u>Actions</u></p> <ol style="list-style-type: none"> 1. Research ideas for and costs of larger equipment that can be used repeatedly to raise funds e.g. Candyfloss machine – Andrea 2. Investigate PTA shed and create inventory of contents – Andrea to liaise with Middle and Uppe WASPS reps.